



Community Data Program Annual Report, 2013-2014

Canadian Council on Social Development

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Part 1: Year in review, 2013-2014

1A Tasks accomplished during the 2013-2014 program year

The table below lists each task accomplished by the Community Data Program Team, along with explanatory notes. The tasks are structured in terms of the Program's five Strategic Directions (SDs).

<i>SD1 Program leadership</i>	Includes all activities requiring a signature or formal CCSD representation, and development of the web-based program infrastructure.
<i>SD2 Purchase and access data</i>	Includes planning for acquiring data tables; uploading and cataloguing data tables; ensuring data access by Community Data users; and preparing MOUs with Consortia.
<i>SD3 Train people and build capacity</i>	Includes responding to website usage questions, providing orientation to the website, developing web-based training tools and working with leads to deliver training and capacity building. Capacity building also includes introducing and training members in the use of data analytical tools.
<i>SD4 Share results within the network</i>	Includes general communication with and among Community Data Program membership via teleconferences and annual meetings and use of communitydata.ca as a social networking tool. Also includes facilitating use of communitydata.ca by membership as a blog.
<i>SD5 Build and foster partnerships</i>	Includes use of the Community Data Canada initiative (cdc-dcc.info) to broaden the number of diversity of consortia, outreach to prospective sponsors to ensure financial sustainability, and outreach to prospective data providers in order to broaden the supply of data beyond the Census and Statistics Canada.

SD1 Program leadership

<i>Accomplished tasks</i>	<i>Follow-up action or explanatory note</i>
<p>1.1 Strategic Planning, work planning & budgeting</p> <p>Deliverable: Annual work plan & budget ready for Annual Meeting</p> <p>Annual Workplan & Program Budget for 2013/2014 was prepared by the Program Team and approved by CCSD and the Program Steering Committee. The 2013/2014 workplan & budget were presented at the 2012-2013 Annual Program Meeting (held April 19, Brampton, Ontario).</p> <p>Annual Program Workplan & Budget for 2014/2015 prepared by the Program Team and provided to CCSD and the Program Steering Committee for approval. The 2014-2015 workplan & budget to be tabled at the 2013/2014 Annual Program Meeting, to take place May 8-9, 2014 in London, Ontario. Update the Program Communications Plan with input</p>	<p>See Section 1D</p> <p>See Sections 2A and 2D</p> <p>See Section 2B</p>

<i>Accomplished tasks</i>	<i>Follow-up action or explanatory note</i>
from CCSD's Communications Specialist.	
<p>1.2 Finance & Accounting</p> <p>Invoicing instructions for the 2014-2015 program year were prepared in January 2014.</p>	
<p>1.3 CCSD-CDP Staff Team Meetings</p> <p>Meetings took place quarterly between the CDP Lead and the CCSD seniors management team, including CCSD's President</p>	
<p>1.4 Communicate with webhost; backups; troubleshooting</p> <p>Backups, troubleshooting and communication with host of http://communitydata.ca (iweb.com) occur regularly.</p>	
<p>1.5 Communitydata.ca Web Infrastructure Development/Upgrading</p> <p>An upgrade from Drupal Version 6 to 7 was initiated in June 2013 and successfully completed over the labour day weekend. The next upgrade is not expected for another 2 years.</p> <p>The communitydata.ca catalogue was redesigned, making it easier to use, and improving the quality of metadata (tags) associated with each data product.</p> <p>The level of French language content available from donneescommunautaires.ca was increased substantially. Work is ongoing to create a French language version of communitydata.ca/catalogue.</p>	
<p>1.6 Integrate the CDP and CCSD Websites</p> <p>The CCSD.ca and communitydata.ca web development teams developed a plan to better integrate the two sites. The two sites now share a common look and feel, with enhanced reciprocal visibility. The CDP is visible in the front page of ccsc.ca and CCSD is more clearly cross-referenced throughout communitydata.ca.</p>	See ccsc.ca
<p>1.7 Prepare CCSD-Consortium MoAs</p> <p>The Memorandum of Agreement (MoA) template document was updated in April to reflect changes to Schedule C (Data sharing and end use license agreement), presented at the 2012-2013 Annual Meeting and approved by the Steering Committee. The revised MoA is posted at http://communitydata.ca/resources.</p> <p>The new template MoA serves as the basis for draft agreements with</p>	<p>See: http://communitydata.ca/members</p> <p>Program Legal and governance documents</p> <p>Data terms of use</p>

<i>Accomplished tasks</i>	<i>Follow-up action or explanatory note</i>
<p>prospective consortia.</p> <p>Agreements with 2 additional consortia in Montreal and Wood Buffalo were finalized, bringing to 23 the total number of consortia currently participating in the CDP.</p>	<p>(Schedule C)</p> <p>Memorandum of agreement template for prospective consortia</p>
<p>1.8 Administer Organizational membership</p> <p>As of March 31, 2014, CDP membership included 204 organisations formally registered with the Program; exceeding the projected total of 172 member organisations for 2013-2014. A further 150 organisations participate in networking activities, but are not members of a consortium and do not have access to program data or technical support services.</p>	
<p>1.9 Host & Coordinate Steering Committee</p> <p>Steering committee teleconferences typically take place one week ahead of Leads meetings. In 2013/2014, the steering Committee met four times:</p> <ul style="list-style-type: none"> • April 11, 2013 • May 5, 2013 (email discussion to revise Schedule C) • September 12, 2013 • November 11, 2013 	<p>See http://communitydata.ca/steering</p>

SD2. Purchase and access data

<i>Accomplished tasks</i>	<i>Follow-up action or explanatory note</i>
<p>2.1 Data Acquisition Planning</p> <p>Deliverable: Schedule B Updated and posted at communitydata.ca</p> <p>Intensive effort was ongoing throughout the reporting period on preparing for data acquisition associated with Schedule B, notably in relation to special orders from the Census, National Household Survey and Taxfiler data. Work included consultation with the Data Access Working Group, ensuring consistency with data ordered from the last Census cycle, and fulfilling the data requirements of the FCM Quality of life Reporting System.</p> <p>The data order - Schedule B - for the period April 1, 2014-March 31, 2015 was prepared and approved by the Steering Committee.</p>	<p>Schedule B is posted at http://communitydata.ca/resources.</p> <p>See Section 2C in Annual Report</p>

<i>Accomplished tasks</i>	<i>Follow-up action or explanatory note</i>
<p>2.2 Negotiate Data Acquisition & License Agreements</p> <p>Deliverable: License/Data Sharing Agreements finalized with data providers</p> <p>Several discussions were ongoing with data providers regarding data use terms and conditions. Licensing discussions were successfully concluded in September with Citizenship & Immigration Canada, resulting in the delivery of the 2012 Permanent Residents Rounded Count Research Data Cube.</p> <p>Licensing discussions were successfully concluded with TransUnion in order to secure permission for the release of a City of Toronto publication using TU data acquired from the CDP.</p> <p>Discussions are ongoing with the Canadian Urban Transit Association (CUTA) regarding data acquisition focused on developing an agreement that will permit CUTA data to be shared with non municipal government members.</p> <p>A modification was made to the existing license agreement with Environics Analytics to limit costs during the current program year. In 2014/2015, the CDP will maintain the five EA Envision Consortium Licenses, but discontinue CCSD's Envision Consulting license.</p>	
<p>2.3 Monitor Data Acquisition/Intervene as necessary</p> <p>Deliverable: Schedule B Orders finalized and implemented</p> <p>Schedule B for 2013-2014 includes 48 data products sourced from 11 organisations. The CDP team maintained communication with all 11 data providers, notably Statistics Canada.</p> <p>100% of orders identified in Schedule B for 2013-2014 have been initiated. While the majority have been received, those orders not yet received in 2013-2014 are generally the result of delays in releasing data by the data provider. The exception is the National Housing Survey, which will be acquired over a two year period due to its complexity and cost.</p>	<p>All data products acquired under schedule B for 2013-2014 are available at www.communitydata.ca/catalogue</p> <p>See Section 1B</p>
<p>2.4 Administering User Access</p> <p>Deliverable: User registration system monitored, and usage reports published online</p> <p>As of March 31, 2014 the CDP supported a total of 1,566 individuals registered as CDP users, of which 842 have access to the catalogue.</p>	<p>See Section 1C</p>
<p>2.5 Upload Data Products</p> <p>Deliverable: Data tables posted to FTP repository as they are acquired</p> <p>Each data product received by the Community Data Program is uploaded to the communitydata.ca server. Data tables and tools were uploaded &</p>	

<i>Accomplished tasks</i>	<i>Follow-up action or explanatory note</i>
catalogued consistent with the Schedule B data order.	
<p>2.6 Catalogue Tables</p> <p>Deliverable: Data Tables and Files Uploaded & Catalogued consistent with Schedule B</p> <p>Cataloguing is ongoing, with each table posted on the communitydata.ca FTP formatted, tagged, and posted online for easy retrieval.</p>	<p>For list of tables, see: http://communitydata.ca/catalogue. An updated Schedule B to be reposted at http://communitydata.ca/resources</p>
<p>2.7 Improving Data-related Web Functionality</p> <p>Deliverable: Functionality improved based on user feedback</p> <p>Improvements to communitydata.ca are being made on an ongoing basis, reflecting the plan presented at the 2012-2013 Annual Meeting, and will continue throughout the year.</p> <p>A temporary, part-time Drupal web developer (Rosemary Le Faive) was added to the team in September to strengthen the online catalogue, online data usage metrics, and improve the quality of http://donneescommunautaires.ca.</p>	
<p>2.8 Host and coordinate Data Access Working Group</p> <p>Deliverable: Meetings coordinated and hosted</p> <p>The Data purchase and access working group (DPAWG) helps the Community Data Program management team identify data needs, improve data access, acquire data, and address related technical concerns. The Working group has met regularly since April 1, 2013: May 22, 2013, July 17, 2013, August 21, 2013, September 12, 2013, November 6, 2013 November 27, 2013, and April 23, 2014</p>	<p>Meeting notes are posted at http://communitydata.ca/dpawg</p>

SD3. Train people and build capacity

<i>Accomplished tasks</i>	<i>Follow-up action or explanatory note</i>
<p>3.1 Responding to Day-to-Day Data Use Concerns / Inquiries</p> <p>Deliverable: respond within 48 hours of receipt of inquiry</p> <p>The program provides regular technical support by email and phone to all registered users. These included 819 individuals as of December 18, 2013 (an increase from 755 as of August 22, 2013). For example, the Program received an average of 9 emails per day from registered users, of varying</p>	<p>See: http://communitydata.ca/blog</p>

<i>Accomplished tasks</i>	<i>Follow-up action or explanatory note</i>
<p>degrees of complexity. In addition to regular responses to email and phone, the Program offers news updates in the form of a Blog. Finally, occasional bulletins notify all users regarding upcoming major events (Community Data Roundtable, NHS Webinar) and providing updates on the availability of tables from the communitydata.ca catalogue. A total of 6 bulletins have been sent to all registered users since April 1 2013.</p>	
<p>3.2 Design & Deliver Program Orientation Training to each Consortium</p> <p>Deliverable: Program orientation scheduled with all consortia</p> <p>A formal program orientation was designed in 2012-2013, and is refined on an ongoing basis. Each orientation is delivered to individual consortia over a two hour period using a webinar format, with unlimited numbers of consortium members welcome to participate. These formal orientation sessions are complemented by informal 30-45 minute presentations delivered on an ad hoc basis. All 23 Community Data Consortia have received an orientation from the CDP Team, or have delivered their own in-house orientation using CDP resources.</p>	<p>The orientation presentation is posted at http://communitydata.ca/resources.</p> <p>Community Data Program presentation</p>
<p>3.3 Coordinate delivery of training related to data tools (e.g Beyond2020/Envision)</p> <p>Deliverable: Training Program for Analytical Tools scheduled</p> <p>Training related to specific tools has focused on providing access to web-based video tutorials (in the case of Beyond 2020) and the development of the product profile (described below). As agreed at the 2012-2013 Annual Meeting, training tools are to be embedded in communitydata.ca.</p>	
<p>3.4 Develop Training Tools/Content</p> <p>Deliverable: One tool developed & posted/linked at communitydata.ca</p> <p>The CDP team has invested considerable time offering guidance and support to CDP members regarding the use of the NHS. The CDP team helped craft an official CCSD position on the NHS</p> <p>On November 21, the CDP hosted a 2-hour national webinar entitled "Using the NHS at the scale of cities and communities", featuring a presentation from a Statistics Canada NHS data quality expert. The event attracted 215 registrations and 158 attendees. Event information is posted here: http://communitydata.ca/content/using-nhs-scale-cities-and-communities-slide-deck-and-qa-recording-now-available</p>	<p>Online training tools are posted at http://communitydata.ca/resources providing guidance on using the communitydata.ca catalogue and beyond 2020 software.</p> <p>Position on NHS: http://communitydata.ca/content/official-position-ccsd-national-household-survey-nhs).</p>

<i>Accomplished tasks</i>	<i>Follow-up action or explanatory note</i>
<p>3.5 Prepare Trimesterly Product Profile</p> <p>Deliverable: Product profile report published trimesterly</p> <p>Product profiles provide in–depth analysis of specific data products available from the CDP, explaining how the product can be used by program members. Three product profile were published in 2013-2014. The first (Vol. 2, Issue 1) was published on May 30, 2013, explaining the use of Citizenship and Immigration Canada’s Permanent Residents Rounded Count Research Data Cube. Product Profile 2.2 was released on October 1 focused on taxfiler data. A two-part profile explaining the NHS was released in January 2014.</p>	<p>See http://communitydata.ca/resources</p> <p>Product Profiles</p> <p>NHS and Census (1/2)</p> <p>NHS and Census (2/2)</p> <p>Taxfiler data</p> <p>Permanent Residents Rounded Count Data Cube</p>
<p>3.6 Responding to/improving Training-related Web Technical Issues</p> <p>Deliverable: Functionality improved based on user feedback</p> <p>Improvements to communitydata.ca are being made on an ongoing basis, reflecting the plan presented at the Annual Meeting, and will continue throughout the year.</p>	

SD4. Share results within the network

<i>Accomplished tasks</i>	<i>Follow-up action or explanatory note</i>
<p>4.1 Maintain regular Communication with Consortium Leads</p> <p>Communication takes the form of occasional emails for all leads, and telephone or email to specific leads as issues arise.</p>	
<p>4.2 Host and coordinate Trimesterly Consortium Leads Teleconferences</p> <p>Teleconferences are hosted on the 3rd Thursday, every 4th month from 1:30-2:30EST, with meeting notes posted online. Leads teleconferences were hosted on September 19 and December 5, 2013.</p>	<p>Leads meeting info is posted here:</p> <p>http://communitydata.ca/leadsm meetings</p>
<p>4.3 Host and coordinate Annual Program Meeting with Consortium Leads</p> <p>The 2013-2014 annual meeting took place in Peel Region, with 25 participants representing 17 of 21 consortia. The City of London has offered</p>	<p>A summary of the 2012-2013 Annual Program meeting (April 19, 2013) is posted here:</p> <p>http://communitydata.ca/</p>

<i>Accomplished tasks</i>	<i>Follow-up action or explanatory note</i>
to host the 2013-2014 Program meeting, to take place on May 8 and the morning of May 9, 2014.	node/7726
<p>4.4 Upload stories, best practices, data results to the website</p> <p>Deliverable: Consortium sub-sites maintained</p> <p>The MoA with each consortium requires that the lead organisation provides to CCSD examples of how CDP data have been used locally. The focus in 2013-2014 was on maintaining sub-sites for each consortium using information provided by consortium member organisations.</p>	<p>See: http://communitydata-donneescommunautaires.ca/members</p>
<p>4.5 Prepare Trimesterly Newsletter</p> <p>Deliverable: Program newsletter - Making it Count! - published trimesterly</p> <p>The Making it Count newsletter is a communications vehicle to share the latest news from the Community Data Program Team with the full CDP network of registered users (members and non-members). In 2013-2014, the Making it Count newsletter was delivered on Apr 25, 2013 (Issue 2.1), May 31, 2013 (Issue 2.2), Sept 30, 2013 (Issue 2.3), March 2, 2014 (Issue 2.4). The CDP network was also provided with more informal updates on specific topics or milestones, including an update on NHS data acquisition (Nov 4, 2013), Holiday Update on Data Acquisition (Dec 20, 2013), CCSD's Community Analytics Service (July 3, 2013); Update on CDP Usage statistics (March 11, 2014). The newsletters are sent to over 1,000 recipients, and are opened by approximately 25% of recipients.</p>	<p>The newsletter is available here: http://us2.campaign-archive2.com/?u=edec6233881b89b73370f67a4&id=c720492c02&e=[uniqueid]</p>
<p>4.6 Mapping & Reporting Working Group</p> <p>Deliverable (Update): design a CCSD – CDP report</p> <p>In 2013-2014, Katherine Scott, CCSD VP Research, and the CDP Lead have agreed to initiate regular meetings to coordinate research with CDP activities. In 2013-2014, a mapping & reporting working group provided input to the development of measures of working poverty.</p> <p>In 2014-15: Begin to prepare for an election year publication on social development in Canada's cities & communities.</p>	

SD5. Build and foster partnerships

<i>Accomplished tasks</i>	<i>Follow-up action or explanatory note</i>
5.1 Member Recruitment / Missions to Select Cities	

<i>Accomplished tasks</i>	<i>Follow-up action or explanatory note</i>
<p>Deliverable: 20 members by end of Year 1; 35 by Year 3; 50 by Year 5.</p> <p>Active outreach (email and phone) is ongoing with prospective lead organisations based in 23 communities across the country, with approximately eight at a more advanced stage of establishing a new consortium (Bow Valley (Banff & Canmore), Brant-Haldimand-Norfolk, Bruce-Grey-Huron-Perth, Newfoundland & Labrador, Niagara, Thunder Bay, Timiskaming, Windsor-Essex).</p> <p>In Quebec, the CDP team is preparing to consult with large municipalities, universities and provincial agencies to determine an appropriate outreach strategy. www.donneescommunautaires.ca must be finalized prior to launching this outreach in Quebec.</p>	
<p>5.2 Develop Program Marketing & Membership Package</p> <p>Deliverable: Updated Program marketing package</p> <p>A Program promotional presentation is regularly updated and is posted online. A 4-page Community Data Consortium Primer was edited and translated and is available online. A 2-page promotional handout was created and translated.</p>	<p>See: http://communitydata-donneescommunautaires.ca/resources</p>
<p>5.3 Approach prospective report preparation partners</p> <p>Deliverable: Target: One external partnership to co-publish "Strength in Numbers" report series.</p> <p>The CDP Lead and CCSD's VP of Research are meeting regularly to develop a plan to leverage the CDP data and launch one or more social development reports beginning in 2015. The 2015-2016 CDP Program Budget will be aligned to support this activity. The reporting function would build on existing partnerships with the Federation of Canadian Municipalities' Quality of Life Reporting System, and emerging partnerships with Prosper Canada (formerly SEDI) to produce an Index of Financial Vulnerability in Canadian Cities and Communities.</p>	
<p>5.4 Host & coordinate Community Data Canada Roundtable and meetings</p> <p>Deliverable: Annual Community Data Roundtable</p> <p>The 4th annual roundtable took place as an all-day virtual, interactive, cross-Canada webinar. A total of 212 individuals registered for the event, with 149 logging in. As many of these were multi-person log-ins, the event reached well over 200 individuals. Planning has begun for the fifth annual Community Data (virtual) Roundtable, to take place on Wednesday, June 18, 2014, 10am-4pmEST</p>	<p>Event presentations, Q&A and recordings are posted at http://cdc-dcc.info/roundTable.php.</p>

<i>Accomplished tasks</i>	<i>Follow-up action or explanatory note</i>
<p>5.5 Proposal Writing</p> <p>Deliverable: Pursue revenue generation opportunities</p> <p>CCSD's Community Analytics Service offers a fee-for-service to organizations not eligible for participation in a consortium.</p> <p>Community Analytics agreements are in place with the following organisations: Federation of Canadian Municipalities, Alberta Health Services, Green Pastures Society, Tamarack, Pathways to Education.</p>	

1B Data acquisition: Schedule B, 2013-2014

This Schedule B lists data products that the Community Data Program had intended to acquire during the 2013-2014 program year (April 1, 2013 through March 31, 2014). Schedule B contains a list of data products—including both data tables and analytical tools—as well as the names of data product providers, a summary of available geographies, and the data delivery schedule, reflected in the following tables.

Making data available takes time

While certain products will be available within weeks of purchase, the special/custom orders from Statistics Canada and other providers may take up to 12 months for delivery.

Schedule B is updated regularly

This document is amended regularly, subject to the availability and cost of data. Priorities for data product acquisition are identified by the Data Access and Purchase Working Group with input from Leads and are approved by the Community Data Program Steering Committee, using a decision making process consistent with the Community Data Program *Governance Structure and Operating Procedures* (communitydata.ca/resources). If you have questions about this process, please speak to your local Consortium Lead or the Community Data Program Team.

Census geography

<i>pt</i>	Province and territory
<i>cma</i>	Census metropolitan area
<i>ca</i>	Census agglomeration
<i>cd</i>	Census division
<i>csd</i>	Census subdivision
<i>ct</i>	Census tract
<i>da</i>	Dissemination area

Postal geography

<i>pcity</i>	Postal city ¹
<i>fsa</i>	Forward Sortation Area ²
<i>rc</i>	Rural community
<i>fsaldu</i>	Six-digit Postal Code ³

Note that data at custom geographies will be available for a subset of 2011 Census and NHS products only. Contact us for more information.

¹ Called "city total" in the T1FF (Taxfiler) user guides
² Three-digit postal code
³ Includes all six-digit postal codes, rural and urban

Orders to initiate between April 2013 and July 2013

Organization	Product	Data Year(s)	Available geographic scales													Status of order	View	
			pt	cma	ca	ct	cd	cscd	da	pcity	fsa	rc	fsaldu	custom	other			
Beyond 20/20 Inc.	Beyond 20/20	NA															Available free of charge from Beyond 20/20	View
Canada Mortgage and Housing Corporation	Housing in Canada Online	2011	x	x	x		x	?									CMA/CA: Available free of charge from CMHC CD/CSD: Availability yet to be determined	View
Canada Mortgage and Housing Corporation	Market Analysis Centre products	2010, 2011	x	x	x		x	x									Available free of charge from CMHC	View
Canada Mortgage and Housing Corporation	Seniors' Housing Report	2012, 2013	x	x	x		x	x									Available from the communitydata.ca catalogue	View
Citizenship and Immigration	Permanent Residents Rounded Data Cube 2012	2012	x	x	x		x	x									Available from the communitydata.ca catalogue	View
Environics Analytics	Enhanced Postal Code Conversion File 2013	2013												x			Available from the communitydata.ca catalogue	View
Environics Analytics	Envision	NA															Available upon request (five licenses)	View

Organization	Product	Data Year(s)	Available geographic scales													Status of order		
			pt	cma	ca	ct	cd	csd	da	pcity	fsa	rc	fsaldu	custom	other			
Statistics Canada	Employment Insurance Statistics (monthly)	2013	x	x	x		x	x									CD: Available free of charge from CANSIM CSD: To be available from CANSIM in May 2014	View
Statistics Canada	Building Permits	2012	x	x	x		x	x									Available from the communitydata.ca catalogue	View
Statistics Canada	Canadian Community Health Survey	2012	x												x	Available free of charge from CANSIM Other geo: Health region boundary	View	
Statistics Canada	2011 Census - Profiles	2011	x	x	x	x	x	x	x								Available free of charge from Statistics Canada	View
Statistics Canada	2011 Census - Topic-Based Tabulations	2011	x	x	x	x	x	x	x								Available from the communitydata.ca catalogue	View
Statistics Canada	Custom Geography	2011													x	11 communities complete; Remaining 6 communities to be complete by May 31, 2014	2014-2015	
Statistics Canada	Low Income Lines	2011, 2012	x	x	x												Available from the communitydata.ca catalogue	View

		Available geographic scales																		
Organization	Product	Data Year(s)															Status of order			
			pt	cma	ca	ct	cd	csd	da	pcity	fsa	rc	fsaldu	custom	other					
Statistics Canada	Police Resources in Canada	2000 to 2012	x															x	Available free of charge from Statistics Canada Other geo: Police force boundary	View
Statistics Canada	Taxfiler (T1FF) - Family Data	2010	x	x	x	x	x					x	x	x					Available from the communitydata.ca catalogue	View
Statistics Canada	Taxfiler (T1FF) - Family Data	2011	x	x	x	x	x					x	x	x					Available from the communitydata.ca catalogue	View
Statistics Canada	Taxfiler (T1FF) - Neighbourhood Income and Demographics	2010	x	x	x	x	x					x	x	x					Available from the communitydata.ca catalogue	View
Statistics Canada	Taxfiler (T1FF) - Neighbourhood Income and Demographics	2011	x	x	x	x	x					x	x	x					Available from the communitydata.ca catalogue	View
Statistics Canada	Taxfiler (T1FF) - Seniors	2010	x	x	x	x	x					x	x	x					Available from the communitydata.ca catalogue	View
Statistics Canada	Taxfiler (T1FF) - Seniors	2011	x	x	x	x	x					x	x	x					Available from the communitydata.ca catalogue	View

Organization	Product	Data Year(s)	Available geographic scales													Status of order			
			pt	cma	ca	ct	cd	csd	da	pcity	fsa	rc	fsaldu	custom	other				
Statistics Canada	Taxfiler (T1FF) - Financial and Charitable Donors	2010	x	x	x	x	x					x	x	x				Available from the communitydata.ca catalogue	View
Statistics Canada	Taxfiler (T1FF) - Financial and Charitable Donors	2011	x	x	x	x	x					x	x	x				Available from the communitydata.ca catalogue	View

Orders to initiate between August 2013 and November 2013

Organization	Product	Data Year(s)	Available geographic scales													Status of order			
			pt	cma	ca	ct	cd	csd	da	pcity	fsa	rc	fsaldu	custom	other				
Caledon Institute of Social Policy	Welfare Incomes	2012	x															To be available in May, 2014	2014-2015
Canadian Urban Libraries Council	Public Library Statistics	2011, 2012															x	Data for 2012 not yet available from CULC Other geo: Public library	2014-2015
Environics Analytics	Adjusted National Household Survey 2011	2010, 2011	x	x	x	x	x	x	x									Available from ENVISION upon release by Environics Analytics (spring 2014)	2014-2015
Human Resources & Skills Development Canada	Database on Minimum Wages, 1965-2014	2013, 2014	x															Available free of charge from Statistics Canada	View

Organization	Product	Data Year(s)	Available geographic scales													Status of order			
			pt	cma	ca	ct	cd	csd	da	pcity	fsa	rc	fsaldu	custom	other				
Human Resources & Skills Development Canada	Shelter Capacity Report	2013	x														x	Available from the communitydata.ca catalogue Other geo: Individual shelter and municipality (CSD)	View
Industry Canada	Insolvency data	2012	x														x	Available from the communitydata.ca catalogue	View
Statistics Canada	Canadian Business Patterns (2013-06)	2013	x	x	x		x	x										Available from the communitydata.ca catalogue	View
Statistics Canada	2011 Census – Target Group Profiles	2011	x	x	x	x	x	x	x									Available from the communitydata.ca catalogue	View
Statistics Canada	2011 NHS – Profiles (all GNRs)	2011	x	x	x	x	x	x	x								x	Available from the communitydata.ca catalogue (except FSA, DP) Other geo: FSA, designated place, health region	View
Statistics Canada	2011 NHS - Target Group Profiles	2011	x	x	x	x	x	x	x									Available from the communitydata.ca catalogue	View
Statistics Canada	2011 NHS - Topic-Based Tabulations	2011	x	x	x	x	x	x	x									Order initiated; tables to become available gradually between June and September, 2014	2014-2015

Organization	Product	Data Year(s)	Available geographic scales													Status of order		
			pt	cma	ca	ct	cd	csd	da	pcity	fsa	rc	fsaldu	custom	other			
Statistics Canada	2011 NHS - Community Poverty Project (CPP)	2011	x	x	x	x	x	x	x								Order initiated; tables to become available gradually between June and September, 2014	2014-2015
Statistics Canada	2011 Census - Profiles (custom geos)	2011														x	Order initiated; tables to become available before September 30, 2014	2014-2015
Statistics Canada	2011 Census – Target Group Profiles (custom geos)	2011														x	Gathering input from membership; to order upon completion of custom geographies	2014-2015
Statistics Canada	2011 Census - Topic-Based Tabulations (custom geos)	2011														x	Gathering input from membership; to order upon completion of custom geographies	2014-2015
Statistics Canada	2011 NHS - Profiles (custom geos)	2011														x	Order initiated; tables to become available before September 30, 2014	2014-2015
Statistics Canada	2011 NHS - Target Group Profiles (custom geos)	2011														x	Gathering input from membership; to order upon completion of custom geographies	2014-2015
Statistics Canada	2011 NHS - Topic-Based Tabulations (custom geos)	2011														x	Gathering input from membership; to order upon completion of custom geographies	2014-2015
Statistics Canada	2011 NHS - Community Poverty Project (CPP) (custom geos)	2011														x	Gathering input from membership; to order upon completion of custom geographies	2014-2015

Available geographic scales															Status of order		
Organization	Product	Data Year(s)	pt	cma	ca	ct	cd	csd	da	pcity	fsa	rc	fsaldu	custom		other	
Statistics Canada	Uniform Crime Reporting Survey	2012	x	x											x	Available free of charge from Statistics Canada Other geo: Police force boundary	View
TransUnion	Credit Report Characteristics	2013											x			Temporarily unavailable	

Orders to initiate between December 2013 and March 2014

Available geographic scales															Status of order		
Organization	Product	Data Year(s)	pt	cma	ca	ct	cd	csd	da	pcity	fsa	rc	fsaldu	custom		other	
Statistics Canada	Canadian Business Patterns (2013-12)	2013	x	x	x		x	x								Available from the communitydata.ca catalogue	View
Statistics Canada	T1FF (Taxfiler) - Migration Estimates	2011, 2012	x	x	x		x									To be ordered in May, 2014	2014-2015
Canadian Urban Transit Association	Transit Statistics	1991-2011													x	Not available to CDP	

1C Usage analytics for communitydata.ca

The Community Data Program Team compiles usage analytics over the course of the program year. In particular, four tables help us understand what tables are popular, who is using the data, and how well we are doing relative to the previous program year:

1. Table 1C.1 Summary of communitydata.ca usage: number of registered users, number of downloading users, number of tables downloaded, median number of downloads among users who have downloaded at least one table, and average number of downloads per week. Numbers are shown for 2012-2013 (actual), 2013-2014 (target), and 2013-2014 (actual).
2. Table 1C.2 Downloads and users by Data Consortium: number of downloads and registered users for each Data Consortium.
3. Table 1C.3 Top 20 data tables by number of downloads: most popular data tables by number of downloads from the communitydata.ca catalogue.⁴
4. Table 1C.4 Top 20 data users by number of downloads: users who most-frequently download data tables from the communitydata.ca catalogue.

Usage targets

At the 2013 Annual Meeting, we established targets for data downloads for 2014-2015. In all cases but one, we exceeded our targets by a wide margin (see Table 1C.1). At the 2014 Annual Meeting, the Community Data Program Team will establish new targets for the 2014-2015 program year.

Tables 1C.2-4 further crosstabulate data usage—by consortium, data table, and user respectively.

Table 1C.1: Summary of communitydata.ca usage

<i>Indicator</i>	<i>2012-2013, actual</i>	<i>2013-2014, target</i>	<i>2013-2014, actual</i>
Total active users as of last day of program year	654	800	842
Total individual users who downloaded one or more table	180	400	296
Total number of downloads	1966	2500	3119
Median number of downloads per downloading user	4	5	5
Average number of downloads per week	37.8	48	60

⁴ Note that (1) some Consortia only download a table once and share it among members locally; and (2) users may download a given table more than once. The numbers in Table 1C.3 therefore may not reflect the actual popularity of a given table.

Table 1C.2: Downloads and users by Data Consortium

<i>Consortium</i>	<i>Downloads</i>	<i>Users</i>
Calgary	261	106
Durham Region	69	50
Halton Region	231	28
Hamilton	111	27
Kingston Frontenac Lennox and Addington (KFL&A)	75	28
London	189	16
Montréal	1	2
Ottawa	222	6
Parry Sound-Nipissing	12	5
Peel Region	116	54
Peterborough	59	4
Red Deer	7	6
Regina	40	16
Saint John	4	3
Simcoe County	105	63
Sudbury	189	41
Toronto	455	149
Vancouver	201	36
Waterloo Region	175	86
Wellington Dufferin Guelph (WDG)	156	35
Winnipeg	213	37
York Region	228	44

<i>Consortium</i>	<i>Downloads</i>	<i>Users</i>
Calgary	261	106
Total	3119	842

Table 1C.3: Top 20 data tables by number of downloads

<i>Data product</i>	<i>Number of downloads</i>
1. Taxfiler (T1FF) - Family Data, 2010	397
2. National Household Survey Profile, 2011 - (all GNRs)	262
3. Taxfiler (T1FF) - Neighbourhood Income and Demographics, 2010	184
4. Census Profile, 2011	162
5. Taxfiler (T1FF) - Seniors, 2010	106
6. Labour Force Survey (2012)	98
7. PCCF, 2013	92
8. Taxfiler (T1FF) - Financial Data and Charitable Donations, 2011	66
9. Taxfiler (T1FF) - Family Data, 2011	51
10. Canadian Community Health Survey (2003-2011)	49
11. UPP06_Table-12	45
12. Taxfiler (T1FF) - Family Data, 2009	45
13. CBP, 2012, December	44
14. Taxfiler (T1FF) - Neighbourhood Income and Demographics, 2011	43
15. Survey of Household Spending (2010)	40
16. CBP, 2013, June	38
17. 97-554-XCB2006048	35
18. Permanent Residents Rounded Data Cube, 2010	35

<i>Data product</i>	<i>Number of downloads</i>
19. Permanent Residents Rounded Data Cube, 2012	33
20. Uniform Crime Reporting Survey (1998-2011)	33

Table 1C.4: Top 20 data users by number of downloads

<i>Data product</i>	<i>Consortium</i>	<i>Number of downloads</i>
1. cims_manager@spcottawa.on.ca	Ottawa	212
2. james.houston@gov.mb.ca	Winnipeg	126
3. Auburn.Larose@wdgpublichealth.ca	Wellington-Dufferin-Guelph	92
4. thildebrandt@cdhalton.ca	Halton Region	86
5. SRichter-Salomons@calgarypolice.ca	Calgary	84
6. emilian@workforcedevelopment.ca	London	73
7. wchu@toronto.ca	Toronto	69
8. cyokingc@toronto.ca	Toronto	68
9. bdales@pspc.on.ca	Peterborough	59
10. schraedera@sdhu.com	Sudbury	59
11. tjohnson@newwestcity.ca	Vancouver	55
12. natalie.hui@york.ca	York Region	52
13. carolyn.pigeau@smdhu.org	Simcoe County	48
14. valentyn.kliuchnyk@york.ca	York Region	96
15. katrice.edgar@hamilton.ca	Hamilton	47
16. gzonruit@london.ca	London	46
17. beth@socialplanningtoronto.org	Toronto	41

<i>Data product</i>	<i>Consortium</i>	<i>Number of downloads</i>
18. laurelro@familyservicetoronto.org	Toronto	39
19. gerard.warnaar@halton.ca	Halton Region	38
20. lindsay.hanzel@peelregion.ca	Peel Region	31

1D Program budget, 2013-2014

Program budget overview, 2013-2014

Canadian Council on Social Development, Community Data Program Budget, in Canadian Dollars, for April 1, 2013 to March 31, 2014.

<i>Revenue</i>	<i>Budgeted</i>
Consortium Fees - 23 consortia	\$ 294,131
Membership Fees - 7.5 Members per Consortium	\$ 21,563
Data sponsorship - value to the Program	\$ 73,518
In-kind contributions of CCSD Program team members	\$ 22,800
Community Analytics Fee-for-Service to non-members	\$ 5,000
Total Revenue	\$ 417,011
<i>Expenses</i>	
Data Purchase, excluding sponsorship	\$ 109,703
Data Acquisition through sponsorship	\$ 73,518
Program team, excluding in-kind contribution	\$ 168,107
Program team, in-kind contribution	\$ 22,800
Program Overhead	\$ 18,942
Outreach / Travel	\$ 16,049
Annual Meeting	\$ 7,892
Total Expenses	\$ 417,011
<i>Other Income</i>	
Interest Income	\$ 0
Total Other Income	\$ 0
Net Income (Loss)	\$ 0

Summary of revenue, 2013-2014

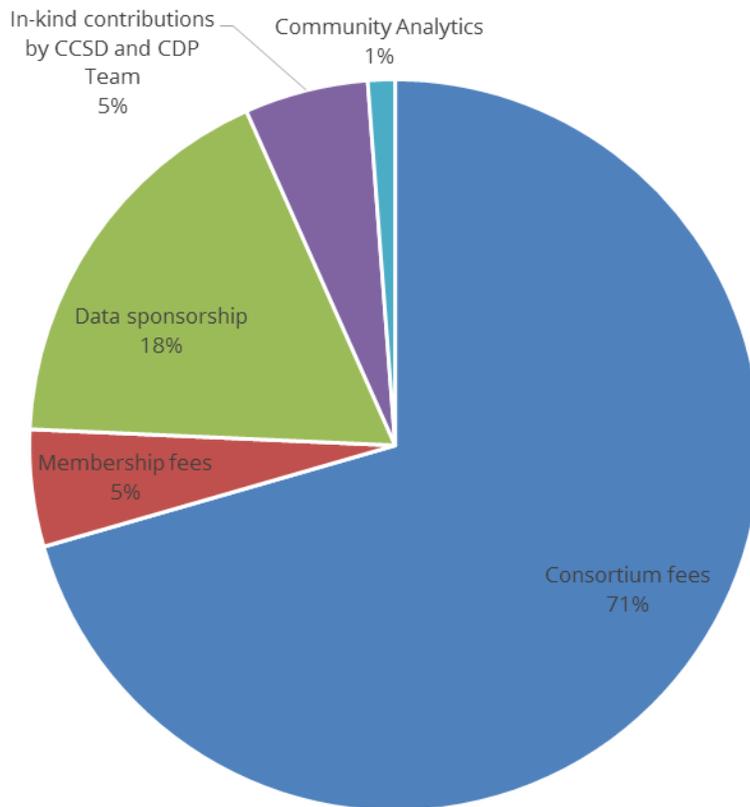


Figure 1 Summary of revenue

Notes on revenue, 2013-2014

Consortium Fee revenue is based on commitments provided by Community Data Consortia outlined in Table 1 below.

Revenue from Membership Fees are based on historical experience, with each Consortium expected to attract an average of 7.5 member organizations, each paying \$125 annually.

"CCSD In-Kind Contributions" are derived from the following sources:

- "In-kind" refers to in-kind contributions by CCSD staff and CDP Team members
- "Sponsorship" refers to third-party sponsorship from public and private sector sources, including data providers offering concessional rates

"Analytics fees" refers to revenue generated from fee-for-service data analysis services offered to non-Consortium members.

Cash flow is dependent on payment of invoices and of membership fees.

Consortium Fees by Data Consortium, 2013-2014

<i>Consortium</i>	<i>Population</i>	<i>Consortium Fee</i>
Calgary	1 096 833	\$ 19 990.00
Durham Region	608 124	\$ 13 994.00
Halton Region	501 669	\$ 12 495.00
Hamilton	519 949	\$ 12 495.00
Kingston, Frontenac, Lennox, and Addington	191 562	\$ 7 248.50
London	439 151	\$ 10 996.00
Montréal*	1 886 481	\$ 19 990.00
Saint John	360 673	\$ 5 749.50
Ottawa	883 391	\$ 17 741.50
Parry Sound-Nipissing	126 898	\$ 6 499.00
Peel Region	1 296 814	\$ 19 990.00
Peterborough	134 933	\$ 6 499.00
Red Deer	90 564	\$ 5 749.50
Regina	193 100	\$ 8 747.50
Simcoe County	446 063	\$ 10 996.00
Wood Buffalo*	104 338	\$ 6 499.00
Sudbury	194 518	\$ 7 248.50
Toronto	2 615 060	\$ 19 990.00
Vancouver-Fraser Valley	2 313 328	\$ 19 990.00
Waterloo	507 096	\$ 12 495.00
Wellington-Dufferin-Guelph	265 241	\$ 8 747.50
Winnipeg	1 208 268	\$ 19 990.00

<i>Consortium</i>	<i>Population</i>	<i>Consortium Fee</i>
York Region	1 032 524	\$ 19 990.00
Total	17 016 578	\$ 294 130.50

**Agreements with the Montreal and Wood Buffalo Consortia were signed in 2013-2014, but began in the 2014-2015 program year.*

Summary of expenses, 2013-2014

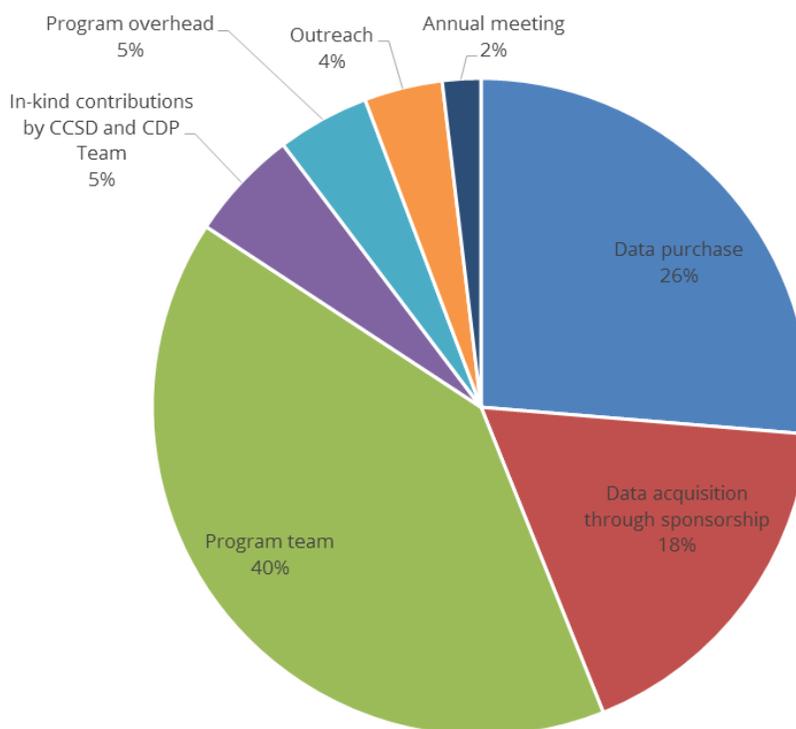


Figure 2 Summary of expenses

Notes on expenses, 2013-2014

"Data purchase" refers to direct costs charged by data providers and licensed tool providers, but excludes Program time required for data management.

"Data acquisition through sponsorship" refers to the value of data contributed to the program through sponsorship or concessional rates.

"Staff/contractors" includes all CCSD staff and contracted program team members contributing to any aspects of program delivery, comprising the following positions: CCSD CEO; CCSD Finance & Administration; Program Lead/Manager; Program Data Analyst; Program GIS & Mapping Specialist;

Program Community Outreach Specialist; Program Web Maintenance; Program Web Developer.

"Staff/contractors in kind portion" includes contributions of unpaid time made by CCSD staff and contracted program team members to any aspects of program delivery.

"Overhead" includes the Community data Program-related portions of the following items: Office supplies; Office / meeting room rental; Office equipment; Office utilities; Professional services (legal, translation, design, accounting/audit); Telephone, cellphone, tele/video conference services; Internet and webhosting services; Content and liability insurance; and Delivery, postage, courier; Printing & copying; Contingency.

"Outreach" includes Program Staff/Contractor travel outside Ottawa to support program delivery, including marketing, outreach and capacity building.

"Annual Meeting" includes logistics, venue, refreshments, CCSD and program team travel, and meeting supplies associated with CCSD organizing and hosting an annual program meeting, and excludes travel costs for consortium members participating in annual meetings.

Part 2: Plans for 2014-2015

2A Annual program workplan, 2014-2015

SD1. Project leadership

<i>SD</i>	<i>Activity</i>	<i>Deliverable(s)</i>	<i>Milestone(s)</i>
SD1.1	Strategic Planning, workplaning & budgeting	Annual workplan & budget ready for Annual Program meeting	31 Mar/15
SD1.2	Finance & accounting	Invoicing, Payments. Monthly Revenue & Expenditure Statements	Quarterly
SD1.3	CCSD-CDP staff team meetings	Regular meetings & notes	Quarterly
SD1.4	Communication with webhost; backups; troubleshooting		Ongoing
SD1.5	Communitydata.ca web infrastructure development/upgrading	Website upgrades planned and delivered	
SD1.6	Integrate CDP and CCSD websites	Two websites are fully cross-referenced and share common look & feel	Ongoing
SD1.7	Prepare Consortium MoAs	MoAs are prepare, sign and post, and amended as required	Ongoing
SD1.8	Administer organizational membership	A fully automated system to be prepared to permit real time updates to the membership list at communitydata.ca and to cross-reference registered members with those who have paid their annual program membership fee.	Ongoing
SD1.9	Host & coordinate Program Steering Committee	Quarterly meetings & notes	2nd Thurs of every 4th month, 1:30-2:30EST
SD1.10	Prepare administrative reports	Monthly administrative reports for CCSD	Monthly

SD2. Purchase and access data

<i>SD</i>	<i>Activity</i>	<i>Deliverable(s)</i>	<i>Milestone(s)</i>
SD2.1	Data acquisition planning	Community Data Catalogue and Schedule B Updated, with updates shared with Steering Committee and posted at communitydata.ca	Ongoing
SD2.2	Negotiate data agreements	License/Data Sharing Agreements finalized with data providers	ongoing
SD2.3	Monitor data acquisition	Schedule B Orders finalized and implemented	1Apr-31 Jul/14 1Aug-30 Nov/14 1Dec-Mar 31/15
SD2.4	Administer user access	Enable any user to view real time reports of data usage. These were to have been launched in advance of the May 2014 Annual Program Meeting, but web development priority was given to improving the catalogue.	Ongoing
SD2.5	Upload data products	Data tables posted to FTP repository as they are acquired	Ongoing
SD2.6	Catalogue tables	Data Tables and Files Uploaded & Catalogued consistent with Schedule B	31 Jul/14 30 Nov/14 Mar 31/15
SD2.7	Improve data-related web functionality	Functionality improved based on user feedback and ongoing improvements by the Program team	As required
SD2.8	Host and coordinate Data Purchase & Access Working Group	Meetings hosted as required	As required

SD3. Train people and build capacity

<i>SD</i>	<i>Activity</i>	<i>Deliverable(s)</i>	<i>Milestone(s)</i>
SD3.1	Respond to day-to-day user inquiries	Includes responding to requests for technical assistance, finding a particular data table, producing simple tables.	Ongoing
SD3.2	Design & deliver program orientation	Program Orientation Scheduled with remaining consortia which have not yet received orientation training.	Ongoing

SD3.3	Coordinate delivery of training related to data tools	Training Program for Analytical Tools scheduled (e.g. B2020, Envision, PCCF, Mapping)	Ongoing
SD3.4	Develop training tools/content		
SD3.5	Prepare trimesterly Product Profiles	Product profile report published trimesterly	4th Monday of every 4th month
SD3.6	Improve training-related website issues	Functionality improved based on user feedback and ongoing improvements by the Program team	As required

SD4. Share results within the network (communications)

<i>SD</i>	<i>Activity</i>	<i>Deliverable(s)</i>	<i>Milestone(s)</i>
SD4.1	Maintain regular communication with consortium leads		Ongoing
SD4.2	Host and coordinate consortium leads teleconferences	Leads Teleconferences hosted, with meeting notes recorded and posted.	3rd Thurs of every 4th month, 1:30-2:30EST
SD4.3	Host and coordinate annual program meeting	Annual Program Meeting	8-9-May-14
SD4.4	Upload stories, best practices, data results to the website	In addition to maintaining sub-sites, efforts will be made to profile local use of data on ccsd.ca's front page. A reporting template will be developed with the input of consortium leads at the 2013-2014 annual meeting.	ongoing
SD4.5	Prepare Making it Count! newsletter	Program newsletter - Making it Count! – published trimesterly	4th Monday of every 4th month
SD4.6	Mapping & Reporting Working Group	Meetings hosted	As required

SD5. Build and foster partnerships

<i>SD</i>	<i>Activity</i>	<i>Deliverable(s)</i>	<i>Milestone(s)</i>
SD5.1	Recruit new consortia	Target: 20 members by end of Year 1; 35 by Year 3; 50 by Year 5	Ongoing
SD5.2	Develop and update program marketing & membership package	Updated Program marketing package (presentation, primer)	Ongoing
SD5.3	Approach prospective report preparation partners	Target: One external partnership to co-publish "Strength in Numbers" report series	Ongoing
SD5.4	Host & coordinate annual Community Data Canada (virtual) Roundtable	Annual Community Data Roundtable Delivered	June 18, 2014
SD5.5	Write proposals to generate program revenue	Includes a target of 6 Community Analytics contracts per program year @ \$10,000 per contract	As required

2B Program communications plan

<i>Medium</i>	<i>Tools</i>	<i>Details</i>	<i>Responsible for Content</i>	<i>Schedule</i>	<i>Audience</i>
1. Website	CCSD.ca	-Post reports and media releases using community data from the Community Data Program	CCSD Web manager	Quarterly	Media, CCSD Membership
	Communitydata .ca	- Update Blog - Site updates with new content - Upload tables	CDP Program Team	Weekly	CDP Members
	cdc-dcc.info (Community Data Canada)	-integrate with communitydata.ca - Update site with roundtable reports and announcements	CDP Program Team	Annual	Community Data Networks
2. E-Newsletter	<i>Making it Count!</i>	- Newsletter with information on CDP membership, training and funding opportunities, link to product profile report and reports by members using data.	CDP Program Team	Trimesterly (May, Sep, Jan)	Community Data Program users
3. Meetings / Workshops	Community Data (Virtual) Roundtable	- Annual roundtable, using a webinar format - Use event to promote CDP and provide platform for members to present to potential consortium	CDP Program Team	Annual (mid-June)	Community Data Network, prospective consortia
	CDP Teleconferences	-Regular information updates for lead organizations -Move towards interactive webinar format -Spring meeting takes place face-to-face	CDP Program Team	Trimesterly (Sep, Jan)	CDP Consortium Leads

<i>Medium</i>	<i>Tools</i>	<i>Details</i>	<i>Responsible for Content</i>	<i>Schedule</i>	<i>Audience</i>
	CDP Annual Program meeting	<ul style="list-style-type: none"> - Opportunity for face-to-face meeting - Co-hosted by the CCSD and one consortium lead 	CDP Program Team	Annual (April/May)	CDP Leads and one non-lead
4. Reports	<i>Strength-in-Numbers Series (under development)</i>	<ul style="list-style-type: none"> - Create series of media-friendly reports on social development issues using CDP data - CCSD partners with like-minded national organizations on each report - CCSD contributes the data - Reports are co-published under the Strength-in-Numbers series - Upload reports & media releases to ccsc.ca - Media releases are used to advertise reports - Consortia are encouraged to generate their own local reports using data and templates available from communitydata.ca 	CCSD Researcher, CDP Program Team and Partner (s)	Annual (subject to partnerships)	Media, CCSD members
	Media release	<ul style="list-style-type: none"> - CCSD releases media bulletins - Encourage CCSD CDP Consortia to use program material as local press releases 	CDP Program Team	Coinciding with release of Strength-in-Numbers report	Media
	Community Data Product Profile	<ul style="list-style-type: none"> - Generate 1-2 page report using data available from www.communitydata.ca to showcasing new data products 	CDP Program Team	Trimesterly (May, Sep, Jan)	Community Data Program users

2C Data acquisition plan: Schedule B, 2014-2015

Orders to initiate between April 2014 and July 2014

Organization	Product	Data Year(s)	Available geographic scales													Status of order				
			pt	cma	ca	ct	cd	csd	da	pcity	fsa	rc	fsadu	custom	other					
Beyond 20/20 Inc.	Beyond 20/20	NA																	Available from the communitydata.ca catalogue	View
Environics Analytics	Enhanced Postal Code Conversion File, 2014	2014															x		To be available from the communitydata.ca catalogue in May, 2014	
Environics Analytics	Envision	NA																	Available upon request (five licenses)	View
Statistics Canada	2011 NHS - Target Group Profiles	2011	x	x	x	x	x	x	x										Second-half of target group profiles will be available in June-July, 2014	
Statistics Canada	2011 NHS - Topic-Based Tabulations	2011	x	x	x	x	x	x	x										Order initiated; tables to become available gradually between July and September, 2014	
Statistics Canada	2011 NHS - Community Poverty Project (CPP)	2010, 2011	x	x	x	x	x	x	x										Order initiated; tables to become available gradually between July and September, 2014	

Organization	Product	Data Year(s)	Available geographic scales													Status of order		
			pt	cma	ca	ct	cd	csd	da	pcity	fsa	rc	fsaldu	custom	other			
Statistics Canada	Custom Geography	2011															x	11 communities complete; Remaining 6 communities to be complete by May 31, 2014
Statistics Canada	2011 Census - Profiles (custom geos)	2011															x	Order initiated; tables to become available before September 30, 2014
Statistics Canada	2011 Census - Target Group Profiles (custom geos)	2011															x	Gathering input from membership; to order upon completion of custom geographies
Statistics Canada	2011 Census - Topic-Based Tabulations (custom geos)	2011															x	Gathering input from membership; to order upon completion of custom geographies
Statistics Canada	2011 NHS - Profiles (custom geos)	2011															x	Order initiated; tables to become available before September 30, 2014
Statistics Canada	2011 NHS - Target Group Profiles (custom geos)	2011															x	Gathering input from membership; to order upon completion of custom geographies
Statistics Canada	2011 NHS - Topic-Based Tabulations (custom geos)	2011															x	Gathering input from membership; to order upon completion of custom geographies
Statistics Canada	2011 NHS - Community Poverty Project (CPP) (custom geos)	2011															x	Gathering input from membership; to order upon completion of custom geographies

Organization	Product	Data Year(s)	Available geographic scales													Status of order		
			pt	cma	ca	ct	cd	csd	da	pcity	fsa	rc	fsaldu	custom	other			
Statistics Canada	Building Permits	2013	x	x			x	x										
Statistics Canada	Canadian Community Health Survey 2013	2013	x														x	
Statistics Canada	Low Income Lines	2012, 2013	x	x			x	x										
Statistics Canada	Police Resources in Canada	2013	x														x	
Statistics Canada	Taxfiler (T1FF) - Custom: Income Inequality (percentiles)	2010	x	x	x		x				x							Order initiated. Expected delivery June 2014.
Statistics Canada	Taxfiler (T1FF) - Custom: Working Poverty	2010	x	x	x	x	x				x	x						Order initiated. Expected delivery June 2014.
Statistics Canada	Taxfiler (T1FF) - Family Data	2005	x	x	x	x				x	x	x						
Statistics Canada	Taxfiler (T1FF) - Neighbourhood Income and Demographics	2005	x	x	x	x				x	x	x						

Organization	Product	Data Year(s)	Available geographic scales														Status of order		
			pt	cma	ca	ct	cd	csd	da	pcity	fsa	rc	fsaldu	custom	other				
Statistics Canada	Taxfiler (T1FF) - Seniors	2005	x	x	x	x					x	x	x						

Orders to initiate between August 2014 and November 2014

Organization	Product	Data Year(s)	Available geographic scales														Status of order		
			pt	cma	ca	ct	cd	csd	da	pcity	fsa	rc	fsaldu	custom	other				
Canada Mortgage and Housing Corporation	Market Analysis Centre products	2013	x	x			x	x											
Canadian Urban Libraries Council	Public Library Statistics	2012, 2013																x	
Human Resources & Skills Development Canada	Database on Minimum Wages, 1965-2015	2014, 2015	x																
Human Resources & Skills Development Canada	Shelter Capacity Report	2013	x															x	
Industry Canada	Insolvency data	2013	x										x						

Organization	Product	Data Year(s)	Available geographic scales													Status of order		
			pt	cma	ca	ct	cd	csd	da	pcity	fsa	rc	fsaldu	custom	other			
Statistics Canada	Canadian Business Patterns (2014-06)	2014	x	x	x	x	x	x										
Statistics Canada	Postal Code Conversion File	2014												x				
Statistics Canada	Taxfiler (T1FF) - Family Data	2012	x	x	x	x	x				x	x	x					Order initiated; expected availability September, 2014
Statistics Canada	Taxfiler (T1FF) - Financial Data and Charitable Donations	2012	x	x	x	x	x				x	x	x					Order initiated; expected availability September, 2014
Statistics Canada	T1FF (taxfiler) - Migration Estimates	2011, 2012	x	x	x		x											Order initiated; expected availability September, 2014
Statistics Canada	Taxfiler (T1FF) - Neighbourhood Income and Demographics	2012	x	x	x	x	x				x	x	x					Order initiated; expected availability September, 2014
Statistics Canada	Taxfiler (T1FF) - Seniors	2012	x	x	x	x	x				x	x	x					Order initiated; expected availability September, 2014
Statistics Canada	Uniform Crime Reporting Survey	2013	x	x	x													

Organization	Product	Data Year(s)	Available geographic scales													Status of order		
			pt	cma	ca	ct	cd	csd	da	pcity	fsa	rc	fsaldu	custom	other			
TransUnion	Credit Report Characteristics	2014													x			Expected availability October 2014

Orders to initiate between December 2014 and March 2015

Organization	Product	Data Year(s)	Available geographic scales													Status of order		
			pt	cma	ca	ct	cd	csd	da	pcity	fsa	rc	fsaldu	custom	other			
Caledon Institute of Social Policy	Welfare Incomes	2013	x															
Statistics Canada	Canadian Business Patterns (2014-12)	2015	x	x	x	x	x	x										

2D Program budget, 2014-2015

Program budget overview, 2014-2015

Canadian Council on Social Development, Community Data Program Budget, in CDN Dollars, for April 1, 2014 to March 31, 2015.

<i>Revenue</i>	<i>Budgeted</i>
Consortium Fees - 23 consortia	\$ 294,131
Membership Fees - 9.0 Members per Consortium	\$ 26,000
Data sponsorship - value to the Program	\$ 55,570
In-kind contributions of CCSD Program team members	\$ 58,020
Community Analytics Fee-for-Service to non-members	\$ 10,000
Total Revenue	\$ 443,721
<i>Expenses</i>	
Data Purchase, excluding sponsorship	\$ 113,235
Data Acquisition through sponsorship	\$ 55,570
Program team, excluding in-kind contribution	\$ 168,480
Program team, in-kind contribution	\$ 58,020
Program Overhead	\$ 20,808
Outreach / Travel	\$ 19,604
Annual Meeting	\$ 8,003
Total Expenses	\$ 443,721
<i>Other Income</i>	
Interest Income	
Total Other Income	
Net Income (Loss)	\$ 0

Summary of revenue, 2014-2015

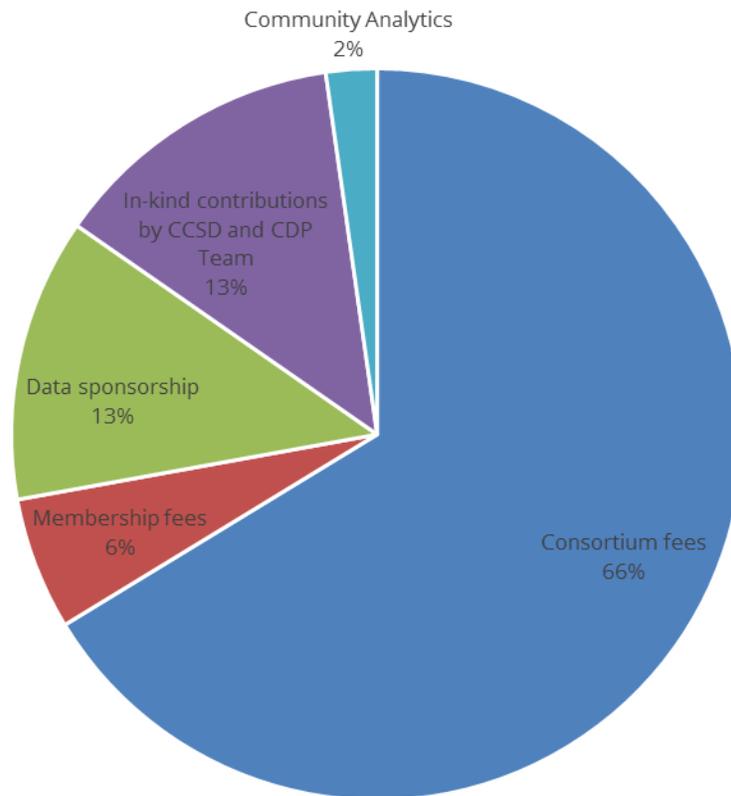


Figure 3 Summary of revenue, 2014-2015

Notes on revenue, 2014-2015

Consortium Fee revenue is based on commitments provided by Community Data Consortia outlined in the table below.

Revenue from Membership Fees are based on historical experience, with each Consortium expected to attract an average of 9.0 member organizations, each paying \$125 annually.

"CCSD In-Kind Contributions" are derived from the following sources:

- "In-kind" refers to in-kind contributions by CCSD staff and CDP Team members
- "Sponsorship" refers to third-party sponsorship from public and private sector sources, including data providers offering concessional rates

"Analytics fees" refers to revenue generated from fee-for-service data analysis services offered to non-Consortium members.

Cash flow is dependent on payment of invoices and of membership fees.

Consortium Fees by Data Consortium, 2014-2015

<i>Consortium</i>	<i>Population</i>	<i>Consortium Fee</i>
Calgary	1 096 833	\$ 19 990.00
Durham Region	608 124	\$ 13 994.00
Halton Region	501 669	\$ 12 495.00
Hamilton	519 949	\$ 12 495.00
Kingston, Frontenac, Lennox, and Addington	191 562	\$ 7 248.50
London	439 151	\$ 10 996.00
Montréal*	1 886 481	\$ 19 990.00
Saint John	360 673	\$ 5 749.50
Ottawa	883 391	\$ 17 741.50
Parry Sound-Nipissing	126 898	\$ 6 499.00
Peel Region	1 296 814	\$ 19 990.00
Peterborough	134 933	\$ 6 499.00
Red Deer	90 564	\$ 5 749.50
Regina	193 100	\$ 8 747.50
Simcoe County	446 063	\$ 10 996.00
Wood Buffalo*	104 338	\$ 6 499.00
Sudbury	194 518	\$ 7 248.50
Toronto	2 615 060	\$ 19 990.00
Vancouver-Fraser Valley	2 313 328	\$ 19 990.00
Waterloo	507 096	\$ 12 495.00
Wellington-Dufferin-Guelph	265 241	\$ 8 747.50
Winnipeg	1 208 268	\$ 19 990.00

<i>Consortium</i>	<i>Population</i>	<i>Consortium Fee</i>
York Region	1 032 524	\$ 19 990.00
Total	17 016 578	\$ 294 130.50

Summary of expenses, 2014-2015

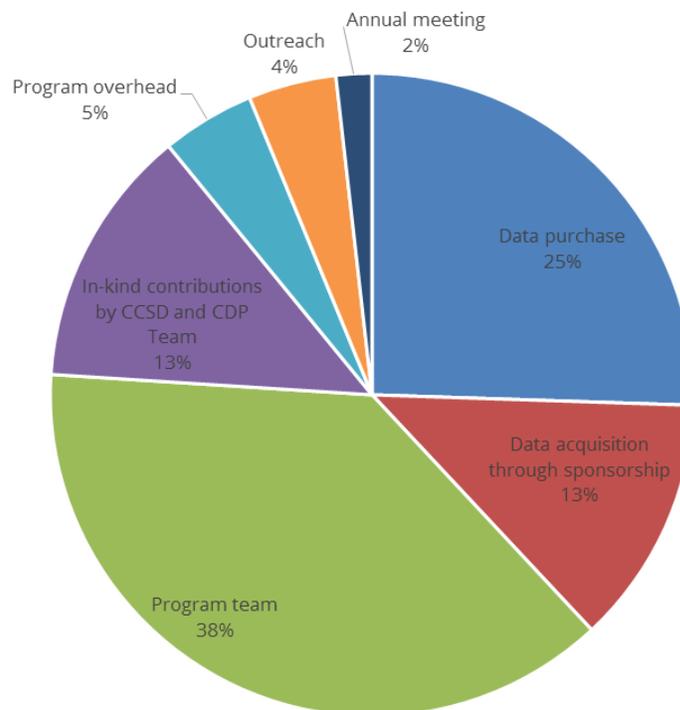


Figure 4 Summary of expenses, 2014-2015

Notes on expenses, 2014-2015

"Data purchase" refers to direct costs charged by data providers and licensed tool providers, but excludes Program time required for data management.

"Data acquisition through sponsorship" refers to the value of data contributed to the program through sponsorship or concessional rates.

"Staff/contractors" includes all CCSD staff and contracted program team members contributing to any aspects of program delivery, comprising the following positions: CCSD CEO; CCSD Finance & Administration; Program Lead/Manager; Program Data Analyst; Program GIS & Mapping Specialist; Program Community Outreach Specialist; Program Web Maintenance; Program Web Developer.

"Staff/contractors in kind portion" includes contributions of unpaid time made by CCSD staff and contracted program team members to any aspects of program delivery.

"Overhead" includes the Community data Program-related portions of the following items: Office supplies; Office / meeting room rental; Office equipment; Office utilities; Professional services (legal, translation, design, accounting/audit); Telephone, cellphone, tele/video conference services; Internet and webhosting services; Content and liability insurance; and Delivery, postage, courier; Printing & copying; Contingency.

"Outreach" includes Program Staff/Contractor travel outside Ottawa to support program delivery, including marketing, outreach and capacity building.

"Annual Meeting" includes logistics, venue, refreshments, CCSD and program team travel, and meeting supplies associated with CCSD organizing and hosting an annual program meeting, and excludes travel costs for consortium members participating in annual meetings.

Community Data Program Team

Michel Frojmovic, Program Lead

Michel holds a Master of Urban Planning (1993) and Bachelor of Arts (1991) from McGill University, and is a member of the Canadian Institute of Planners and the Project Management Institute. He has practiced in Canada and overseas since 1993 as an Urban & Community Planner and Project Manager. Michel is the Director and Owner of Acacia Consulting & Research, established in 1999 to help urban, municipal and community-based organizations make better use of data, information and knowledge in order to inform policy and effect change. Through his company, Michel has served as lead consultant offering comprehensive support to Canada's leading municipal indicator and community data access projects. These include the Federation of Canadian Municipalities' Quality of Life Reporting System (since 2002); the Canadian Council on Social Developments' Community Data Program (since 2005); Community Data Canada (since 2009); and the Community Foundations of Canada's Vital Signs Reports (2006-2010).

Brendan Rahman, Community Data Curator

Brendan helps organisations access and use small-area socioeconomic data. He has a Master of Urban Planning from McGill University, with a background in geographic information systems, active transportation, and design.

Vivianne Vacias, Data Analyst & Community Outreach

Vivianne obtained a BA in Animation and Cultural Research from the Université du Québec à Montréal. She has experience in the areas of developing research programs for a non-profit organization, in coordination of volunteers, in human resources, and in education. She is in the process of graduating from a Master's Program in sociology at the University of Ottawa. Her desire to better understand the world around her has led Vivianne to acquire skills in research-action and evaluative research. In her spare time, she cycles or and cooks from organic and local produce, which combines her passions and her interest for environmental sustainability. She aspires to help improve the well-being of members of her community one step at a time.

Chris Lawson, Web Developer

Chris Lawson is a web designer, developer and web strategist with over 20 years experience with web site maintenance; advanced page creation; application development; site conceptualization and design. Chris operates The Jungle (jungle.ca) as an internet presence provider and as part of a freelance web design and development business. The Jungle started served as a computer bulletin board in 1988 as a way for other desktop publishers to exchange ideas, files and information. Chris ran the board from June 1994 until the end of its life in 2003. He has worked as the New Media Communications Officer for the Public Service Alliance of Canada since 2009 and as the Senior Officer New Media for the Canadian Union of Public Employees for ten Years. While at CUPE, he developed, organized and implemented the first web site redesign for Canada's largest union. The site won the Canadian Association of Labour Media's award for best web site for the year 2000 and for 2006.