



Annual Meeting, 2016

<u>Dates</u>	<u>Host</u>	<u>Location</u>	<u>Hotel</u>
May 26 th , 2016 8:30 a.m. to 5:00 p.m.	Alison Gerrits Town of Banff alison.gerrits@banff.ca 403-762-1252	Banff Firehall Training Room 201 Beaver St	Mount Royal Hotel 138 Banff Avenue 1 877-442-2623
May 27 th , 2016, 9:00 a.m. to noon			

Webinar

The meeting will also be broadcast via webinar for those who are unable to attend. Please log in to <https://cdp.adobeconnect.com/cdp2016agm> ahead of time to test your audio settings. A microphone is necessary if you wish to speak, but there will also be a chat function available that will be monitored.

Purpose

1. Network and share information among Lead organizations
2. Generate input to program decisions and strategic direction
3. Provide information updates by Community Data Program Team and CCSD

Agenda: Thursday, May 26, 2016

1. Introduction

1.1	Meet and greet	30 min
1.2	Opening remarks, <i>Katherine Scott, VP, Research, CCSD</i>	5 min
1.3	Purpose and structure of the meeting, <i>Michel Frojmovic, Lead, CCSD Community Data Program</i>	5 min

2. Review of 2015-2016

2.1	Review of 2015-2016: Leadership, data, capacity-building, communications, and outreach, <i>Michel Frojmovic</i>	10 min
2.2	Review of data usage, <i>Michel Frojmovic</i>	10 min



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3. Presentations by members on data use cases

3.1	<p>Presentations of data use by consortia</p> <p><i>Auburn Larose (Wellington-Dufferin-Guelph)</i>, Data model constructed using TGP tables and standard community tables from the NHS and Census</p> <p><i>Marc Lefebvre (Sudbury)</i>, Geo-visualization of CDP data using InstantAtlas™</p>	30 min
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Morning Break: 10:30 a.m. to 10:45 a.m.

3.1 (cont'd)	<p>Presentations of data use by consortia</p> <p><i>Mo Jeng (London)</i>, London's Fact Sheets and Community Snapshots</p> <p><i>Heath Priston (Toronto)</i>, Toronto consortium data uses and ideas for annually updated neighbourhood -level reporting</p> <p><i>Maria Leonis (York)</i>, Demonstration of application built using CDP data</p>	45 min
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4. Plans for 2016-2017

4.1 Program leadership

4.1.1	Review of program steering committee, <i>Michel Frojmovic</i>	5 min
4.1.2	Selection of new steering committee members, <i>Michel Frojmovic</i>	15 min
4.1.3	Overview of work plan and budget for 2016-2017, <i>Michel Frojmovic</i>	15 min
4.1.4	Agreement Renewal Process, <i>Michel Frojmovic</i>	15 min

Lunch: 12:00 p.m. to 1:00 p.m.

4.2 Data purchase and access

4.2.1	Review of Schedule B for 2016-2017, <i>Michael Ditor (CCSD)</i>	75 min
4.2.2	Custom geographies, <i>Michael Ditor</i>	25 min
4.2.3	Enhancing the communitydata.ca catalogue, <i>Michael Ditor</i>	5 min

4.3 Train people and build capacity

4.3.1	Report from the Training and Capacity Building working group, <i>Mary Pitt (CCSD)</i>	5 min
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4.3 Train people and build capacity (cont'd)

4.3.2	Table capacity-building work plan, <i>Michel Frojmovic</i>	15 min
4.3.3	Adobe Connect webinar tool and future events, <i>Michel Frojmovic</i>	10 min
4.3.4	Envision, orientations, day-to-day inquiries, <i>Michael Ditor</i>	5 min
4.3.5	Web-development project (in depth review on Day 2), <i>Michel Frojmovic</i>	5 min

Afternoon break: 15:10 p.m. to 15:25 p.m.

4.4 Communications and sharing results within the network

4.4.1	CDP Newsletters, <i>Michael Ditor</i>	5 min
4.4.2	Community Snapshots, <i>Michael Ditor</i>	5 min
4.4.3	CDP Infographics and Community Profiles, <i>Katherine Scott</i>	5 min

4.5 Build and foster partnerships

4.5.1	Outreach and new consortia: Membership objectives, <i>Michel Frojmovic</i>	3 min
4.5.2	Community Data Roundtable, <i>Michel Frojmovic</i>	2 min
4.5.3	Neighbourhood Financial Health Index - progress report, <i>Michel Frojmovic</i>	5 min

4.6 Decisions

4.6.1	Approve workplan	7 min
4.6.2	Approve Schedule B	10 min

5 Conclusion of Day 1

5.1	Concluding remarks <i>Michel Frojmovic, Katherine Scott</i>	10 min
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Dinner social event: 18:30 p.m.



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6 Roundtable discussions

The morning of May 27th will be used to discuss issues of interest to meeting participants. Three plenary roundtables have been suggested, however additional topics may arise on the day of the meeting.

6.1	How to establish and run a consortium: Participants will share tools and methods used to establish and run their consortium, including data-sharing agreements, cost-sharing models, and technical assistance. The results of the leads' questionnaire will be shared.	50 min
6.2	Improving communitydata.ca: The discussion will feature a review of ongoing improvements to communitydata.ca including a new catalogue, a new data index, , and other plans for improving the website as a program resource.	50 min
6.3	Building capacity for using and reporting on community data: Discussion and review of methods for evidence-based storytelling and possible initiatives to enhance story-telling capacity. Results of a survey of member data use and analysis capacity will be shared.	50 min

7 Next year's meeting host

7.1	Selection of 2017 CDP meeting host	10 min
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8 Wrap up

8.1	Concluding remarks <i>Michel Frojmovic, Katherine Scott</i>	15 min
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